



Cyber Checklist



Your Personal Facebook Privacy

? Why is managing privacy important?

The Department of State's Office of Computer Security and International Information Program (IIP) recommend the following actions to maximize your privacy on Facebook and minimize the risk of a cyber security incident against you and/or the Department.

✓ How do I set my privacy settings?

Privacy Setting	What Do I Click?
Control Your Default Privacy <i>This setting will apply a default privacy status for updates, photos, and posts – you can click Public, Friends, or Custom. The Department of State recommends all settings be set to Friends. For custom settings, see the boxes below.</i>	<ul style="list-style-type: none"> • Privacy Settings • Friends <input type="checkbox"/>
How You Connect <i>Control how you connect with people you know. Who can view your profile by name or contact info, who can send you friend requests and messages, and who can post on your Wall or see Wall posts by others.</i>	<ul style="list-style-type: none"> • Privacy Settings • How You Connect Edit Settings • Friends for each category • Done <input type="checkbox"/>
Timeline and Tagging <i>Control what happens when friends tag you or your content. Review all tags for posts and photos, and enable or disable friends “checking you into places”</i>	<ul style="list-style-type: none"> • Privacy Settings • Timeline and Tagging Edit Settings • Off or Friends for each category • Done <input type="checkbox"/>
Apps and Websites <i>Control what's shared with apps, games, and websites Your name, profile picture, gender, networks, username and user id are always publicly available, including to apps. Also, by default, apps have access to your friends list and any information you choose to make public.</i>	<ul style="list-style-type: none"> • Click Privacy Settings • Apps and Websites Edit Settings • How people bring your info to apps they use – Uncheck All Boxes • Instant Personalization – Uncheck the box at the bottom of the page • Public Search – No specific recommendation <input type="checkbox"/>
Limit the Audience for Past Posts <i>Limit the audience for posts you shared with more than friends.</i>	<ul style="list-style-type: none"> • Click Privacy Settings • Limit the Audience Manage Past Post Visibility • Limit Old Posts <input type="checkbox"/>
Blocked People and Apps <i>Manage the people and apps you've blocked.</i>	<ul style="list-style-type: none"> • Click Privacy Settings • Blocked People and Apps Manage Blocking • No specific recommendation <input type="checkbox"/>



More Social Media Guidance at IIP: <http://wordpress.state.gov/socialmedia/>

Questions? Contact Awareness@state.gov

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**CYBER SECURITY
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