Application to Allot or Withdraw Readjustment Allowance

Requestor:

_____ _____ _____
First Name MI Last Name

_____ _____
Volunteer ID No. Country of Service

Detailed Explanation for Request (Request will be denied if no explanation is provided)**:**

_____
_____
_____
_____
_____

A. ALLOTMENT

Recurring Monthly Payments Only

AMOUNT OF MONTHLY PAYMENT
$_____
Minimum allotment is $15.00. Maximum allotment is $168.75.

NUMBER OF PAYMENTS
_____
At least 5. If allotment is to run indefinitely or until your termination write in 99.

FIRST ALLOTMENT PAYMENT DUE
month_____ year_____

*Payments are issued on the 1st of each month; however, they are usually not **received** by the payee until the **10th-12th** of that month.*

IF CHANGING PREVIOUS ALLOTMENT, CHECK ONE OF THE FOLLOWING:
☐Change Amount ☐ Discontinue Allotment
☐Change Payee Address

-OR-

B. WITHDRAWAL

Single Payment

AMOUNT PAYABLE $_____
Maximum Allotment is up to ½ of readjustment allowance accrued after taxes.

DATE PAYABLE month_____ year_____

A N D

C. PAYEE INFORMATION

Cannot be made in the name of the PCV

PROCESS BY ☐**CHECK** ☐**EFT**

_____
NAME

_____
ADDRESS LINE 1

_____
ADDRESS LINE 2

_____ _____ _____
CITY STATE ZIP CODE

ACCT/POLICY NO. _____

IF EFT :
ACCOUNT NAME _____

BRANCH/LOCATION _____

ROUTING NO. (9 digits) __ __ __ __ __ __ __ __ __

ACCT NO. _____

_____ _____
Signature of Volunteer Date

_____ _____
Signature of Administrative Officer/ Country Director Date

FOR AGENCY USE ONLY

☐ APPROVED ☐ DISAPPROVED DATE RECEIVED _____ APPROVING FMS_____

PRIVACY ACT NOTICE: This notice is provided under the Privacy Act of 1974, as amended (5 U.S.C. §552a). The information requested is collected under the authority of the Peace Corps Act, 22 U.S.C. §2501 et seq., for the purpose of allotting or withdrawing money from the readjustment allowance. The information may also be used for routine uses listed in the System of Records Notice PC-22, Financial Management System, available in our electronic reading room at http://www.peacecorps.gov. Providing the material herein is completely voluntary, however failure to disclose sufficient information may preclude payments.

Peace Corps